

RESIDENCES AT DANIEL WEBSTER		
HOUSEKEEPING CHECKLIST FOR CHECKOUTS/DEEP CLEAN 30 DAYS OR LESS		
	SUITE #:	
	DATE:	
	ROOM ATTANDANT:	
	SIGNATURE:	
CLEANING CHECK LIST		CHECK WHEN COMPLETE
	DISINFECT ROOM - Including ALL High Touch Areas :	
1.	*Light Switches	
2.	*Door Handles	
3.	*Thermostats	
4.	*TV Remotes	
5.	*Alarm Clock	
6.	*Countertops	
7.	*Desks	
8.	Clean Out Refrigerator	
9.	Check For Food Stored In Cabinets	
10.	Empty Dishwasher	
11.	Clean And Put Away Dishes In The Sink	
12.	Clean Coffee Pot	
13.	Clean Kitchen Counters	
14.	Clean Kitchen Floor	
15.	Leave Extra Paper Towels Under Sink (Unopened)	
16.	Leave 1 Pack Of Dishwasher Detergent Next To Sink	
17.	Clean Fireplace - Close Flue	
18.	Wipe Closet Mirrors	
19.	Wipe Bathroom Mirrors	

20.	Clean Bathroom Floor	
21.	Clean Bathroom Sinks	
22.	Clean Bathroom Toilets	
23.	Clean Bathroom Tub/Shower	
24.	Clean Shower Curtains	
25.	Change Sheets And Make Beds	
26.	Replace Towels	
27.	Wipe All Furniture Surfaces	
28.	Check Condition Of All Furniture	
29.	Hangers In Bedroom Closets	
30.	Dust Pictures	
31.	Set Alarm Clock To Right Time	
32.	Confirm All Lights Work	
33.	Empty Trash Cans And Replace Liners	
34.	Clean Curtains	
35.	Check Under Bed And Livingroom Furniture	
36.	Confirm Working Remote For Each TV	
37.	Vacuum All Carpets	
38.	Replace Coffee, Tea Etc. On Dining Table	
39.	Replace Shampoos Etc. In Bathroom	
40.	Leave Extra Toilet Paper And Tissues Under The Bathroom Sink	
41.	Clean All Door Frames	
42.	Leave Spare Linen Bag And Pillow In Closet (For Pullout)	
43.	Clean Slider Door And Slider Door Track	
44.	Clean Exterior Door Area	
45.	Check Under Beds	
46.	Check Pull Out Couch	
47.	Seal The Room!!!	